

Dan Copp D.D.S., Inc.  
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1131 Pacific St.  
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### HIPAA Privacy Rule

This notice describes how medical and dental information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

“Protected Health Information”(PHI) is information about you, including demographic information, that may identify you and that relates to your past, present or future health.

1. Uses and Disclosures of Protected Health Information-

Your PHI may be used and disclosed by your Dentist and/or his staff to support the operation of the dentist’s practice.

2. Treatment- Our office may need to use or disclose your PHI to provide, coordinate or manage your dental health with other offices.

3. Payment- Your PHI may need to be used or disclosed to obtain payment for services we provide for you.

4. Dental operations- We may disclose, as needed, your PHI in order to service your dental needs, such as confirming appointments and calling you by name in the reception area to begin treatment.

Your Rights-

You have the right to inspect and copy your PHI. You have the right to make a reasonable request on how we use or disclose your PHI. If you have a request or suggestion on how your PHI is used please send a written request to our office. “Attention: Office Manager”

We are required by law to maintain your privacy and provide you with this notice of our privacy practices.

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Signature

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Date